



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

16 December 1996

OFFICE OF THE ASSISTANT SECRETARY

MEMORANDUM FOR DISTRIBUTION

FROM: SAF/AQ
1060 Air Force Pentagon
Washington DC 20330-1060

SUBJECT: Acquisition Reports

I currently receive monthly acquisition reports on selected programs from the PEOs and DACs. This concise program assessment alerts us to program issues early enough to provide assistance and guidance and prevent problems from getting worse. While I am pleased with the technical content, I am standardizing the reporting requirements and format so our acquisition leadership may better assess individual program needs.

The acquisition report will be prepared and signed by the System Program Director and submitted through the PEO or DAC to the AFAE monthly for ACAT I programs and other PEO programs. For PEO programs, the acquisition report will also be provided to the appropriate Center Commander by the PEO after his review. For ACAT II and III programs, the report will be submitted quarterly by the SPDS at the DAC level. The format for the acquisition reports (atch 1) is a narrative of no more than one page with a "quick look table" in the top left hand corner. The first row of the table provides the DAC'S or PEO'S red, yellow, or green assessment of program's cost, schedule, and key performance parameters. The second row provides a comparison with the previous month's assessment. An up arrow indicates an improvement, a down arrow indicates a degradation and a right arrow indicates the assessment is the same as the previous month. A finds execution table is included to indicate status of current year obligations and expenditures.

The following guidelines will be used in assessing the status of the program:

- a. Green: All aspects of the program are progressing satisfactorily. Some minor problems may exist, but appropriate solutions are available. Milestone slippage, if any, does not affect the approved acquisition program baseline. Costs are not expected to exceed approved finding levels or contract target costs.
- b. Yellow: Some event, action or delay occurred that impairs progress against major objectives in one or more areas of the program.

- c. Red: Some event, action, or delay occurred that seriously impedes successful accomplishment of one or more major program objectives. Such a set-back to the program requires restructuring or reprogramming effort. This includes, but is not limited to, deviations from the approved acquisition program baseline that will result in a breach.

For ACAT II and III programs, if either cost, schedule, or any of the key performance parameters is rated yellow or red, the reports will be provided monthly to the PEO or DAC. If yellow or red rating appears consecutively over two months, the report must be submitted monthly to SAF/AQ until the status is green.

Program directors must provide a complete status of all program areas. The program director should also report on the status of interrelated programs that may adversely affect the program objectives.

The acquisition report will provide end of month status and is due to the AFAE by the 10th working day of the following month. SAF/AQXA is the OPR. Questions maybe addressed to Ms Joanne Ouillette at DSN 225-8718.

Attachments:

1. Distribution
2. Format
3. Submittal Schedule



ARTHUR L. MONEY
Assistant Secretary of the
Air Force (Acquisition)

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Quick Look Assessment		
COST	SCHEDULE	KPPs
G	R	Y
		

SUBJECT: AMRAAM MONTHLY ACTIVITY REPORT
PROGRAM PHASE: EMD

MISSILE: Hughes delivered 62 missiles and is +5 to contract. The Lot 7 schedule was changed to accommodate early Lot 9 deliveries for Norway (NATO commitment). Air Force gained 12 additional "C" missiles in lieu of "B" missiles plus Norway early deliveries for a slip of 12 "B" deliveries.....

CONTAINERS: For Lot 8, 36 all-up-round containers were delivered in Mar for a total of 220. The remaining 102 containers have been conditionally accepted, awaiting delivery and installation of reprogramming cables. Lot 9/10 container contract was awarded on 7 Mar; deliveries are scheduled to begin Dec 96.

HAWK/AMRAAM (HAMR): Hughes, Raytheon and Kongberg (Norway) have signed a joint Venture agreement to develop and market HAWK/AMRAAM. Tri-Party Working Group was held to work issues. Acquisition Strategy (FMS or DCS) options are being discussed; recommendations will be provided in May.

ETC.:

CURRENT YEAR FUNDS EXECUTION RATING

Appropriation	Obligation	Expenditures (%)
R&D 3600		
Aircraft Procurement 3010		
Ammunition Procurement 3011		
Missile Procurement 3020		
Other Procurement 3080		

//SIGNED//

John H. Doe, Col USAF
Program Director, AMRAAM

Submittal Schedule

<u>Month</u>	<u>Center Programs</u>
January	ASC
February ALC	ESC, 00-ALC, OC-
March WR-ALC, SM-ALC	HSC, SMC, SA-ALC,
April	ASC
May ALC	ESC, 00-ALC, OC-
June WR-ALC, SM-ALC	HSC, SMC, SA-ALC,
July	ASC
August ALC	ESC, 00-ALC, OC-
September WR-ALC, SM-ALC	HSC, SMC, SA-ALC,
October	ASC
November ALC	ESC, 00-ALC, OC-
December WR-ALC, SM-ALC	HSC, SMC, SA-ALC,